

How to apply to access CENA membership for participation in research studies

The College of Emergency Nursing Australasia (CENA) strongly advocates evidence based emergency care to ensure the best possible outcomes for our patients. To achieve this CENA will promote the use of evidence to guide practice and support research in a variety of ways.

CENA will consider applications from researchers to access the College membership for the purposes of research. The researchers must complete an application which will be reviewed by the research committee to ensure that the study is robust, ethical and in the interests of our members.

The College will also consider other ways in which they can support research projects upon application to the research committee. Small grants may also be available to members to support a study that is considered of interest to emergency nurses.

For more information please contact the Chair of the Research sub-committee: national@cena.org.au. Access to the general membership list is available to researchers at a cost. The CENA membership database or any member details will not be made available to external groups. Research materials will be sent to members from our national office.

\$500 for commercial entities
\$250 for non-commercial entities
\$100 for funded grants
\$50 for individuals

A request to waive the fee can be made in writing to the Chair of the research subcommittee. The fee will be waived if the Chief Investigator is a CENA member.

Dear Researcher,

The College of Emergency Nursing Australasia (CENA) Research committee acts as a conduit to help researchers in accessing CENA membership for participation in research studies. The committee receives a number of applications per year to access the CENA membership and have an obligation to ensure that the membership is only approached for appropriate requests. If you would like to access the CENA membership you will need to address the following in an email to the Chair of the research subcommittee: national@cena.org.au

1. Introductory letter including:

- a. Investigator name(s), affiliations and qualifications
- b. title of the study
- c. a description of the commitment expected by the participant including time
- d. commitment to include the following statement in outputs arising from the study: "This study was generously supported by the College of Emergency Nursing Australasia (CENA). The views of these researchers do not necessarily represent the views of CENA"
- e. commitment to provide annual and final reports to CENA.

2. A brief outline of the study including (maximum 10 pages):

- a. Research aim and objectives
- b. Significance of the research
- c. HREC approval
- d. Funding source(s)
- e. Expected completion date
- f. How the research will benefit emergency nursing/emergency care
- g. Evidence of engagement and consultation with emergency nurses has occurred
- h. How the research will benefit CENA members
- i. Expected completion date

3. Any other supporting forms to be included in the study such as; any instruments to be used in the study (i.e. survey, interview questions); introductory letter to be sent to the participants; consent form; proposed advertisement to be circulated by CENA

Once you are satisfied that you meet this criteria please forward an electronic copy along with the checklist below to the Research subcommittee Chairperson.

Your proposal will be addressed by the committee and you will be notified via email as to whether your request has been approved or not.

REQUEST TO ACCESS CENA MEMBERSHIP

Title of Study:

Name of person requesting access:

Requester's relationship (if any), with CENA and / or emergency nursing:

REQUIREMENTS	Circle where appropriate	COMMENTS
Introductory letter <ul style="list-style-type: none"> • Investigator name/s • Investigator qualifications • Investigator affiliations • Participant commitment (including time) • Commitment to provide annual and final reports 	YES NO YES NO YES NO YES NO YES NO	
A brief outline of the study including (maximum 10 pages): <ul style="list-style-type: none"> • Research aim and objectives • Significance of the research • HREC approval • Funding source(s) • How the research will benefit emergency nursing/emergency care • Evidence of engagement and consultation with emergency nurses • How will the research benefit CENA members 	YES NO YES NO YES NO YES NO YES NO YES NO	
Supporting forms (such as; any instruments to be used in the study (i.e. survey, interview questions); introductory letter to be sent to the participants; consent form; proposed advertisement to be circulated by CENA)	YES NO	
Commitment to include the following statement <p style="text-align: center;"><i>"This study was generously supported by the College of Emergency Nursing Australasia (CENA). The views of these researchers do not necessarily represent the views of CENA"</i></p>	YES NO	